Westinghouse Electric Canada Company

107 Erie Street, Suite 2
Stratford, ON N5A 2M5

Business Hours

Regular business hours are Monday - Thursday, 8:00 AM – 5:15 PM and Friday, 8:00 AM – 1:00 PM

Security

Visitor parking is located along the side of the building in the parking lot on the corner of St. Patrick and Erie Streets. Please use spots labelled as "NA Engineering / Westinghouse Reserved Parking".

To access the Westinghouse Stratford office, you must come to the **back** entrance which will be locked. Knock on the door and the POC (Point of Contact) will allow access into the office. The POC will record your name and time of arrival in the employee binder located at the reception desk. It is important that all visiting WEC employees do this as the information is used for accounting during an emergency evacuation.

The security of the building is monitored by Westinghouse Command Centre, along with additional security / fire / flood hazard monitoring by Fire Monitoring of Canada (Bulldog Security).

Emergencies

- Call 9-9-1-1 from an office landline or 9-1-1 from your mobile phone.
- Evacuate the building using the most accessible exit to the parking lot
- If you saw what happened, report the location and extent of the fire to a Fire Marshal.

Emergency Situations – **Medical**

- A list of first aid trained individuals is noted on bulletin board located in the kitchenette area.
- For minor injuries contact a First Aid trained individual. First Aid kit is accessible in the kitchenette as well.
- For emergencies call 9-9-1-1 from an office landline or 9-1-1 from your mobile phone and contact a First Aid trained individual.

Designated Assembly Area & Emergency Exit

When you hear the alarm, please evacuate the building immediately. Move away from the building to the designated assembly area marked below. Stay off main roadways and await further instruction. Do not re-enter the building until the instruction has been given and the building is safe for re-entry.